



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2020-21[21] between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>1</sup> (email, phone)	Website (eg. of the course catalogue)
<b>Universidad de Zaragoza</b>	E ZARAGOZO 1	<a href="mailto:relint@unizar.es">relint@unizar.es</a> +34 976 76 20 52 <b>Departmental coordinator: prof. Sara Alcázar Ortiz</b> <a href="mailto:salcazar@unizar.es">salcazar@unizar.es</a>	<a href="http://titulaciones.unizar.es">http://titulaciones.unizar.es</a>
<b>UNIVERSITY OF UDINE</b> <i>International Relations and Mobility Office</i> v. Palladio, 8	I UDINE01  PIC-Number	<a href="mailto:Claudia.schileo@uniud.it">Claudia.schileo@uniud.it</a>  outgoing mobility & Erasmus Studio Agreements	<a href="https://www.uniud.it/en/uniud-international/incoming-exchange-students">https://www.uniud.it/en/uniud-international/incoming-exchange-students</a>

<sup>1</sup>Contact details to reach the senior officer in charge of this agreement and of its possible updates.

33100 UDINE ITALY	999899281	Fax +39-0432-556229 phone:+39-0432-556221  International Student Service iss@uniud.it incoming exchange mobility fax +39-0432-556496 phone +39-0432-556218/556497  <b>Departmental coordinator: prof. Anna Zilli</b> <b><a href="mailto:Anna.zilli@uniud.it">Anna.zilli@uniud.it</a></b>	general course catalogue: <a href="https://www.uniud.it/en/education/offer">https://www.uniud.it/en/education/offer</a>  courses held in english: <a href="https://www.uniud.it/en/education/didactic-information/courses-taught-in-english-and-other-languages/courses">https://www.uniud.it/en/education/didactic-information/courses-taught-in-english-and-other-languages/courses</a>
[...]			

## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration]	Student Mobility for Traineeships
E ZARAGOZ 1	I UDINE01	0421	Law	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	6 students x 6 months each	No/only by individual agreement
I UDINE01	E ZARAGOZA	0421	Law	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	6 students x 6 months each	No/only by individual agreement

Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching <i>[total number of days of teaching periods or average duration*]</i>	Staff Mobility for Training
E ZARAGOZ01	I UDINE01	0421	Law	2 person/ 1week per person /8h	No/only by individual agreement
I UDINE01	E ZARAGOZO1	0421	Law	2 person/ 1week per person /8h	No/only by individual agreement

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies <i>[Minimum recommended level: B1]</i>	Staff Mobility for Teaching <i>[Minimum recommended level: B2]</i>
E ZARAGOZO1	Law	Spanish		B1	B2
I UDINE01	Law	Italian	English	B1	B2

**D. Additional requirements** *[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]*

### At the University of Udine:

The original transcript of records (no carbon copy is accepted) with the exams done by Italian exchange students can be given or sent directly to them OR to the International Relations and Mobility Office of I UDINE01.

The Learning Agreement and any changes made to the original Learning Agreement have to be given to the Italian student who will submit them to the approval of the academic coordinator.

Incoming Erasmus students/partner universities can check the information about extension of the study period and changes to the original Learning Agreement on the website of I UDINE01:

<https://www.uniud.it/en/uniud-international/incoming-exchange-students>

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
E ZARAGOZ01	July 01 st - For whole year and first semester students	November 28 th - For second semester students
<b>I UDINE01</b>	15 May (nomination)	30 September (nomination)

[\* to be adapted in case of a trimester system]

- **I UDINE01** will send a detailed Erasmus nomination list by e-mail. I UDINE01 cannot guarantee any other nomination modality.

- Partner Universities have to send a detailed Erasmus nomination list by e-mail (to [iss@uniud.it](mailto:iss@uniud.it)). **I UDINE01** cannot guarantee the acceptance of any other nomination modality by partner Universities (such as online nominations etc...).

- **I UDINE01** will send the letter of acceptance and information package within 8 weeks from reception of the nomination letter.

- Erasmus incoming students at **I UDINE01** have to collect the Transcript of Records before leaving Udine. Should they fail to do so, the Transcript of Records will be issued and sent directly to the students' personal address by I UDINE01 within 5 weeks.

4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2019 will only take effect as of 1 September 2020+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

## F. Information

## 1. Grading systems of the institutions

<b>E ZARAGOZ01:</b>	<a href="http://unizar.es/information-institution/grading-system">http://unizar.es/information-institution/grading-system</a>
<b>I UDINE01</b>	<a href="https://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/ects">https://www.uniud.it/en/uniud-international/incoming-exchange-students/during-your-stay/ects</a>

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
E ZARAGOZ01	International Relations Office  +34 976 76 20 52  relint@unizar.es	<a href="http://www.unizar.es/internacional">http://www.unizar.es/internacional</a>
<b>I UDINE01</b>	iss@uniud.it	<a href="https://www.uniud.it/en/uniud-international/incoming-exchange-students">https://www.uniud.it/en/uniud-international/incoming-exchange-students</a>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
E ZARAGOZ01	<a href="mailto:relint@unizar.es">relint@unizar.es</a>  +34 976 76 20	<a href="http://www.unizar.es/internacional">http://www.unizar.es/internacional</a>

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I UDINE01	iss@uniud.it	<p><b><u>At the University of Udine:</u></b> Non-EU students must subscribe a private insurance in order to obtain a VISA for the study period.</p> <p>EU students can ask their home authorities for the European Health Insurance ("TEAM") for the full Erasmus study period.</p>

#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E ZARAGOZ01	<a href="mailto:relint@unizar.es">relint@unizar.es</a> +34 976 76 20 52	<a href="http://www.unizar.es/internacional">http://www.unizar.es/internacional</a>
I UDINE01	iss@uniud.it	<a href="https://www.uniud.it/en/uniud-international/incoming-exchange-students">https://www.uniud.it/en/uniud-international/incoming-exchange-students</a>

#### G. SIGNATURES OF THE INSTITUTIONS

Institution [Erasmus code]	Name, function	Date	Signature
E ZARAGOZ01	Francisco Beltrán LLoris Vice-Rector for Internationalization and Cooperation	10 MAYO 2019	
I UDINE01	Vice Rector for Erasmus+Studio Mobility prof. Rossana Vermiglio	05/06/19	

